October 14, 2024

**In attendance**

Voting members: Joel Vander Molen (vice chair), Marc Hines, Bill Loyd

Staff Support: Falicia Beck

**Topics of discussion and action items:**

1. In-person OCTF option survey results
	1. July once a year around Des Moines or Iowa City
2. Subcommittee Discussions
	1. Medicaid & Legislative Watch Committee
		1. Bill Loyd is the new chair for this committee
		2. Determining OCTF legislative priorities
		3. Partnering throughout the year for advocacy efforts
			1. DD Council
			2. ILEND
			3. UI Reach
	2. Nominations Committee
		1. Will meet sometime in November to select a candidate to fill the open position on the Taskforce
3. Adjustment of OCTF large group meetings
	1. Creating a consent agenda/minutes
		1. For subcommittee updates
		2. For state agency updates
	2. Changing welcome & introductions
		1. New voting members will be introduced
		2. Create a roster for all voting members
		3. Guests put their information in the chat and “rename” on zoom
	3. Determining a focus topic for each meeting
		1. For example, January meetings would be focused on Legislative priorities
		2. Hosting focus groups for state agencies, organizations, etc.
4. Website
	1. Making sure the links to documents open in a new tab